

AMAR SHAHEED HEMU KALANI YADGAR MANDAL'S

Smt. Jamnabai H. Wadhwa College of Technology (BCA)

& Kothari College of Management Studies (BMS)

Affiliated to : SNDT Women's University, Mumbai.
Accredited by : NAAC with 'B' Grade (First Cycle)

Opp. Inlaks Hospital, Chembur Colony, Mumbai - 400 074. • Mob. : 82918 89881
E-mail : hemukalani_trust@yahoo.co.in • Website : www.sindhuputra.com

Date: **2 APR 2025**

Ref. : _____

NOTICE

All the members are hereby informed to attend the **Internal Quality Assurance Cell Meeting** is scheduled on Tuesday, 15.04.2025 at 09:00 am to be held on 2nd floor, Hon. Director room of A.S. Hemu Kalani Yadgar Mandal's premises.

AGENDA

1. To approve the minutes of the last Internal Quality Assurance Cell Meeting held on 18th December 2024.
2. To review AISHE submission & LIC visit preparation.
3. To discuss the FDP Preparation & extension programs.
4. Any other matter with the permission of the Chair.



IQAC Co-ordinator

SMT. J. H. WADHWA COLLEGE OF TECHNOLOGY
KOTHARI COLLEGE OF MANAGEMENT STUDIES
Opp. Inlaks Hospital, Chembur Colony,
Mumbai-400 074. Tel.: 8291889881



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IQAC Meeting held on 15.04.2025

Sr. No	Name	Designation	Sign
1	Mr. S. P. Vulchi	Chairperson	
2	Ms. Rita Vazirani	Gen. Secretary	
3	Mr. Narender Kalra	Stakeholders	
4	Dr. Anita Kanwar (Principal, VESASC)	Nominee from Local Society	
5	Ms. Divya Singh	Alumini	
6	Ms. Lajwanti Punjabi	Management Representative	
7	Mr. Milind Karande	Industrialists	
8	Mrs. Meghna Arjun Khira	Parent Representative	
9	Mrs. Reshmi M. Jolly	IQAC Coordinator	
10	Mrs. Priyanka V. Mahadik	BCA Faculty	
11	Ms. Niketa S. Pillai	BCA Faculty	
12	Mrs. Shobha K. Kokane	BMS Faculty	
13	Ms. Keerthi Naidu	BMS Faculty	
14	Ms. Neha Sawant	BMS Faculty	
15	Mrs. Pratibha V. Ghorpade	Jr. Clerk	
16	Mrs. Kavita S. Pandey	Librarian	
17	Ms. Elvina Arimboor	Student Representative	
18	Ms. Deepika Debnath	Student Representative	
19	Ms. Anjali Pal	Student Representative	
20	Ms. Shailaja Koninti	Student Representative	

Minutes of IQAC Meeting on 18.12.2024

Following Members are attended the meeting

1. Mr. S. P Vulchi (Chair Person)
2. Ms. Rita Vazirani (Gen. Secretary)
3. Dr. Anita Kanwar (Principal, VESASC)
4. Ms. Lajwanti Punjabi
5. Mr. Narendra Kalra (Stakeholder)
6. Mrs. Meghna Arjun Khira (Parent Representative)
7. Mrs. Reshmi M Jolly (IQAC Coordinator)
8. Mrs. Priyanka Mahadik (BCA Faculty)
9. Ms. Niketa Pillai (BCA Faculty)
10. Mrs. Shobha Kokane (BMS Faculty)
11. Ms. Keerthi Naidu (BMS Faculty)
12. Ms. Neha Sawant (BMS Faculty)
13. Mrs. Kavita S. Pandey
14. Mrs. Pratibha V Ghorpade
15. Ms. Elvina Arimboor (Student Representative)
16. Ms. Jidnyasa Shinde (Student Representative)
17. Ms. Anjali Pal (Student Representative)
18. Ms. Shailaja Koninti (student Representative)

1. Welcome and Previous Meeting Review

- The IQAC Coordinator Mrs. Reshmi Jolly madam provided a brief overview of the previous meeting minutes and discussed the action plan with all members.

2. AQAR Submission

- Management approval was obtained for AQAR submission.
- It was agreed to include the status of AQAR submission as a discussion point in the agenda.
- The AQAR was officially submitted on 18th December 2024, following approval from the committee.

3. Key Discussions and Action Points

Academic and Technological Enhancements

- Anjali Pal (T.Y.BCA) suggested improvements of new software availability to enhance operational efficiency and she suggested the importance of digital library awareness specially to support research scholars.

IQAC Coordinator
Mrs. Reshmi M. Jolly
Date: 18/12/2024
Place: VESASC

- 30 Second-Year students successfully completed a SQL certification course from Blackbuck.
- Reshmi Ma'am elaborated on the contributions of Excelr and Blackbuck for certification courses, internship, and placements.
- Shobha Ma'am provided insights into internships and training programs conducted for BMS students.

Curriculum and Best Practices

- Anita Ma'am suggested evaluating and restructuring courses conducted through various organizations.
- Keerthi Ma'am discussed the implementation of best practices.
- The committee deliberated on whether to continue with existing practices or introduce new growth strategies.

Infrastructure & Student Support

- Kalra Sir has taken the update of following facilities
 - a. Enhancing computer lab and Wi-Fi resources for students.
 - b. Allowing PWD (Persons with Disabilities) and dropout students to rejoin without fees.
 - c. Financial assistance for PWD students.
 - d. Provision of free remedial classes.

Faculty Development & Research Initiatives

- Reshmi Ma'am inquired about Faculty Development Programs (FDP's) for other institutions.
- Anita Ma'am proposed organizing an offline FDP on NEP (National Education Policy), incorporating fieldwork, multidisciplinary studies, and AI tools in research.
- Alumni interactions were conducted and Anita Ma'am suggested training programs for non-teaching staff.
- A personality development program was proposed for non-teaching staff from other colleges.
- Anita Ma'am invited faculty members to attend the upcoming ABC ID Workshop at VES.

Career Development & Placement Strategies

- Niketa Ma'am ask the suggestions for competitive exam coaching programs.

- Anita Ma'am agreed to facilitate a contact for competitive exam training.
- Emphasis was placed on referring to government portals for internship opportunities.
- A structured training-to-placement program was proposed.
- It was agreed that action taken and implementation reports should be updated in every meeting and reflected on the IQAC Portal.
- The need for career guidance sessions, FDPs, and sports activities was highlighted.
- Anjali (TYBCA) recommended encouraging students to enrol in government training and recruitment programs.
- The Hon. Director agreed to check the possibility of Women Empowerment Start-up Program at the college level.

Student & Industry Interactions

- Elvina (SYBCA) inquired about conducting mock interviews for students.
- Mr. S. P. Vulchi provided insights into the Cool Campus Recruitment Policy, in response to Anjali's query regarding BCA placements.
- A parent representative requested on-the-job training for second-year students, and the Director explained its benefits and challenges.
- Rita Ma'am suggested introducing an Advanced Excel Course for students.
- A proposal was made to consolidate all national-level academic subscriptions under a single platform.

4. Conclusion and Next Steps

- The meeting concluded with an agreement to track the implementation of all action points and review progress in the next IQAC meeting.
- The IQAC team emphasized the importance of continuous improvements in academic offerings, infrastructure, and student support initiatives.

Meeting Adjourned



IQAC Co-ordinator

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Date : **10 DEC 2024**

NOTICE

All the members are here by informed to attend the **Internal Quality Assurance Cell Meeting** of Amar Shaheed Hemu Kalani Yadgar Mandal scheduled on Wednesday, 18.12.2024 at 09:30 am to be held on 2nd floor, Hon. Director room of A.S. Hemu Kalani Yadgar Mandal's premises.

AGENDA

1. To approve the minutes of the last Internal Quality Assurance Cell Meeting held on 2nd August 2024
2. To review of academic and administrative activity of half academic year 2024-25.
3. To discuss the AQAR preparation and submission for the year 2023-24 which is due latest by 31st Dec
4. To Discuss new proposal for quality initiatives of IQAC
5. Any other matter with the permission of the Chair.

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IQAC Meeting held on 18.12.2024

Sr. No	Name	Designation	Sign
1	Mr. S. P. Vulchi	Chairperson	
2	Ms. Rita Vazirani	Gen. Secretary	
3	Mr. Narender Kalra	Stakeholders	
4	Dr. Anita Kanwar (Principal, VESASC)	Nominee from Local Society	
5	Ms. Divya Singh	Alumini	
6	Ms. Lajwanti Punjabi	Management Representative	
7	Mr. Milind Karande	Industrialists	
8	Mrs. Meghna Arjun Khira	Parent Representative	
9	Mrs. Reshmi M. Jolly	IQAC Coordinator	
10	Mrs. Priyanka V. Mahadik	BCA Faculty	
11	Ms. Niketa S. Pillai	BCA Faculty	
12	Mrs. Shobha K. Kokane	BMS Faculty	
13	Ms. Keerthi Naidu	BMS Faculty	
14	Ms. Neha Sawant	BMS Faculty	
15	Mrs. Pratibha V. Ghorpade	Jr. Clerk	
16	Mrs. Kavita S. Pandey	Librarian	
17	Ms. Elvina Arimboor	Student Representative	
18	Ms. Jidnyasa Shinde	Student Representative	
19	Ms. Anjali Pal	Student Representative	
20	Ms. Shailaja Koninti	Student Representative	

Minutes of IQAC Meeting on 02.08.2024

Following Members are attended the meeting

1. Mr. S. P Vulchi (Chair Person)
2. Mr. Narendra Kalra (Stakeholder)
3. Ms. Lajwanti Punjabi
4. Mrs. Reshmi M Jolly (IQAC Coordinator)
5. Mrs. Priyanka Mahadik (BCA Faculty)
6. Ms. Niketa Pillai (BCA Faculty)
7. Mrs. Shobha K Kokane (BMS Faculty)
8. Ms. Keerthi Naidu (BMS Faculty)
9. Ms. Neha Sawant (BMS Faculty)
10. Mrs. Pratibha V Ghorpade
11. Mrs. Kavita S. Pandey
12. Ms. Elvina Arimboor (Student Representative)
13. Ms. Jidnyasa Shinde (Student Representative)
14. Ms. Anjali Pal (Student Representative)
15. Ms. Suhani Ahiwale (Student Representative)
16. Ms. Divya Singh (Alumini)
17. Mrs. Meghna Arjun Khira (Parent Representative)
18. Mrs. Manjot Kaur (NAAC Coordinator – BMN College)

1. APPROVAL OF MINUTES OF PREVIOUS MEETING AND INTRODUCTION OF NEW MEMBERS

- Reshmi ma'am read agenda minutes of last meeting and approved the minutes of last meeting. New members were introduced themselves and IQAC coordinator introduced Manjot Kaur (NAAC co-ordinator) BMN college who was guest expert of that meeting.

2. TO DISCUSS ABOUT PROSPECTIVE PLAN FOR ACADEMIC YEAR 2024-25

- Reshmi ma'am distributed perspective plan of 24-25 and she started the discussion points from perspective plan.
- **Elaboration of Vision and Mission:** Prasad sir explain our institution's vision and mission were elaborated upon to align with long-term academic goals and holistic development.
- **Internal Evaluation Process:**
 - Manjot Ma'am inquired about the valuation process of internals.
 - Prasad Sir explained the internal work criteria and suggested the inclusion of a **student sign column** for better accountability.



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- Discussion on new **NAAC criteria implementation** with 10 updated points by Manjot Ma'am.
- Implementation of an updated matrix was proposed for the academic year **2024-2025**.
- **ICT Tools and Pedagogical Innovation**
 - Shobha Ma'am elaborated on ICT tools, group discussions, and debates for enhancing teaching methods.
 - Shobha Ma'am discussed potential **Faculty Development Program (FDP)** topics.
 - Manjot Ma'am suggested the incorporation of **AI tools** for teaching and learning.
 - Anjali recommended **game-based software** to engage students effectively.
- **NEP Framework:**
 - Manjot Ma'am explained the **pros and cons of NEP**.
 - Prasad Sir requested a **clear topic** related to NEP to provide stakeholders with a comprehensive understanding.
- **Learning Enhancements:**
 - IQAC coordinator suggested to work on Kavita Ma'am's suggestion in the last IQAC meeting the usage of an **online library** for academic resources.
 - Manjot Ma'am emphasized **flip classrooms**, industry interactions, and expert talks for students.
 - It was suggested to give topics and content in advance to students and then conduct tests.
- **Partnerships and Skill Development**
 - Niketa Ma'am explained about **MOUs** signed with different organizations and highlighted the students who were selected in the **job fair**.
 - Discussed **Chetna Courses** and sought suggestions for improvement.
 - Awareness about women's rights was discussed by Kalra Sir.
- **Skill-Based Certifications:**
 - Niketa Ma'am discussed in-house training for **mock interviews** and second-year students.
 - Certificates for courses like **Data Science, Machine Learning, and Digital Marketing** were discussed.
 - Suggestions for skill certification included **Power BI, Advanced Tech, IoT, and TCS courses**.


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- **Industry Collaboration:**

- Priyanka Ma'am explained **Criteria 6** and emphasized the importance of feedback from stakeholders, industry personnel, and certification courses.
- Reshmi Ma'am inquired about the **Swayam & MOOC policies** currently being used.
- Course contributions from organizations like **IBM, Google, and JP Morgan** were highlighted.

- **Innovative Practices:**

- Keerthi Ma'am inquired about **best practices** in the institution.
- Manjot Ma'am pointed out that certification courses have led to a noticeable **increase in the number of students enrolled.**

3. QUALITY INITIATIVES OF IQAC

- **Free Resource Distribution:**

- Kalra Sir suggested distributing essential study materials and other resources **free of cost** to students.

- **Support for PWD and Dropout Students:**

- Prasad Sir proposed integrating **students with disabilities (PWD)** and allowing dropout students to rejoin classes without fear.
- He also recommended **free remedial classes** for these students to help them catch up with their peers.

- **Workshops and Seminars:**

- Reshmi Ma'am emphasized organizing **seminars and training sessions** for students and faculty to improve learning outcomes.

- **Digital Internship Opportunities:**

- Anjali(tybca) suggested introducing **online internships** for students.
- Manjot Ma'am recommended leveraging platforms like **LinkedIn** to connect students with relevant opportunities.

- **Timing for Internships**

- Elvina(sybca) inquired about the appropriate time for internships.
- Manjot Ma'am advised conducting internships during the **summer break** to maximize participation and effectiveness.

- **Attracting Industry Collaboration:**

- Prasad Sir asked about strategies to attract more industry participation and partnerships for the benefit of students.

- **Strengthening Networks:**

- Manjot Ma'am suggested enhancing the institution's **networking efforts** to build stronger connections with industries and stakeholders.


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4. ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR

- **Collaboration with BMN college, Matunga**
 - It was decided to schedule a discussion with **Nitu Ma'am** from BMN to explore potential collaborations and opportunities.
- **Sports Events for Students**
 - Kalra Sir proposed organizing **sports events** to improve student participation and foster team spirit.
- **Activity Planning:**
 - Prasad Sir provided an overview of the **meetings** and emphasized the importance of incorporating **sports activities** into the academic calendar.
- **Parent Feedback:**
 - Mrs. Meghna Khira (Parent representative) inquired about career counselling sessions for students.
 - Chair person assured them that career counselling initiatives would be implemented soon.
- **Student Support Systems:**
 - Manjot Ma'am suggested dividing students into smaller **batches** among teachers to ensure personalized attention.
 - A minimum of **two sessions per semester** was recommended for effective engagement.
- **Schemes and Facilities for Women:**
 - Anjali (TYBCA) requested sessions to inform women students about **government schemes** and other initiatives.
 - She also raised concerns about **window blind facility in changing room** for women.
 - The suggestion was noted, and it was promised to be reviewed for future implementation.


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Date **30 JUL 2024**

Ref : _____

NOTICE

All the members are hereby informed to attend the **Internal Quality Assurance Cell Meeting** of Amar Shaheed Hemu Kalani Yadgar Mandal scheduled on Friday, 2nd August 2024 at 12:30 pm to be held on 2nd floor, Hon. Director room of A.S. Hemu Kalani Yadgar Mandal's premises.

A G E N D A

1. To approve the minutes of the last Internal Quality Assurance Cell Meeting held on 27th April 2024
2. Introduction of New Members
3. To Discuss about prospective plan for academic year 2024-2025
4. Quality initiatives of IQAC
5. Any other matter with the permission of the Chair.

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21	Mrs. Manjot Kaur	NAAC Coordinator (BMN College)	



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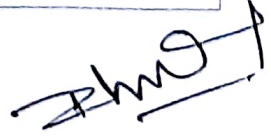
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Perspective plan for academic year 2024-2025

Sr. No	Perspective Plan	Objective	Action Plan
1.	Vision and Mission Alignment	Ensure all IQAC activities align with the college's vision and mission.	- Review and update the vision and mission statements if necessary. - Communicate the vision and mission to all stakeholders.
2.	Curriculum Enhancement	Enhance the curriculum to meet industry standards and student needs	- Conduct regular curriculum reviews. - Integrate industry feedback and emerging trends. - Introduce new courses and programs
3.	Teaching and Learning	Improve the quality of teaching and learning processes	- Implement innovative teaching methods. - Organize faculty development programs. - Promote the use of ICT in teaching/learning
4.	Infrastructure and Learning Resources	Enhance infrastructure and learning resources	- Upgrade laboratories and library resources. - Ensure the availability of e-learning resources.
5.	Student Support and Progression	Provide comprehensive support for student development	- Strengthen career counseling and placement services. - Organize skill development programs. - Implement robust mentorship programs.
6.	Governance, Leadership, and Management	Enhance institutional governance and management	- Promote participative management. - Ensure transparency in administrative processes. - Regularly review and update institutional policies

Signature: 
 IQAC Co-ordinator
 SMT J. H. WADHWA
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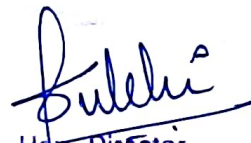
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7.	Quality Improvement Initiatives	Implement quality improvement initiatives across all functions	• Conduct internal and external audits. • Collect and analyze feedback from stakeholders. • Implement continuous improvement plans based on feedback.
8.	Professional Development	Encourage professional development of faculty and staff	• Organize training programs, workshops, and seminars. • Encourage participation in conferences and professional bodies. • Provide opportunities for higher education and certifications.
9.	Feedback Mechanism	Develop a robust feedback mechanism	• Collect feedback from students, faculty, alumni, and employers. • Analyze feedback for actionable insights. • Implement improvements based on feedback


Hem. Director
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