



**Smt. Jamnabai H. Wadhwa College of Technology (BCA)
& Kothari College of Management Studies (BMS)**

Affiliated to : SNDT Women's University, Mumbai

Accredited by : NAAC with ' B ' Grade (First Cycle)

Opp. Inlaks Hospital, Chembur Colony, Mumbai – 400 074. Tel.:8291889881

E-mail :hemukalani_trust@yahoo.co.in. Website :www.sindhuputra.com

Action Taken Report (2023 -24)

Events conducted during the academic year 2023-24.

1. **12th July 2023-** Seminar on awareness about opportunities available in overseas for higher education.
2. **15th July 2023-** Seminar on the occasion of National Plastic Surgery Day on prevention of burns and organ, skin, and eye donation awareness.
3. **17th July 2023-** Seminar on Artificial Intelligence for SYBCA & TYBCA students.
4. **22nd July 2023-** Seminar on Motivational talk – Train your brain for SYBCA, SYBMS, TYBMS & TYBCA students.
5. **28th July 2023-** Online Quiz & memory game conducted for BCA & BMS students on the occasion of World Brain Day.
6. **28th July 2023-** Celebrated World Conservation Day in College by collecting Dry waste (Plastic) & by collecting saplings.
7. **8th August 2023-** Celebrated Happiness Happens Day by arranging different events like Stone painting, Happiness board, Essay writing for BCA & BMS students.
8. **23rd August 2023-** Seminar on guidance about internship conducted by Kotak Education Foundation.
9. **29th August 2023-** Celebrated National Sports Day in the college by organizing different sports events like Chess, Carrom, Running Book, Balancing, Table Tennis.
10. **13th September 2023-** BCA department organized Industrial Expert Talk on Cyber Security for FY, SY & TYBCA students.

IQAC Co-ordinator

SMT. J. H. WADHWA COLLEGE OF TECHNOLOGY
KOTHARI COLLEGE OF MANAGEMENT STUDIES
Opp. Inlaks Hospital, Chembur Colony,
Mumbai-400 074. Tel.: 8291889881

Minutes of IQAC Meeting on 27.04.2024

Following Members are attended the meeting

1. Mr. S. P Vulchi (Chair Person)
2. Dr. Anita Kanwar (Principal, VESASC)
3. Ms. Rita Vazirani (Gen. Secretary)
4. Mr. Narendra Kalra (Stakeholder)
5. Ms. Lajwanti Punjabi
6. Mrs. Reshmi M Jolly (IQAC Coordinator)
7. Mrs. Riddhi Dharmendra Mhatre
8. Mrs. Priyanka Mahadik (BCA Faculty)
9. Mrs. Shobha K Kokane (BMS Faculty)
10. Ms. Keerthi Naidu (BMS Faculty)
11. Mrs. Pratibha V Ghorpade
12. Mrs. Kavita S. Pandey
13. Ms. Geetika Khira (Student Representative)
14. Ms. Isha Mhatre (Student Representative)
15. Ms. Anjali Pal (Student Representative)
16. Mr. Milind Karande (Industrialist)

1 APPROVAL OF MINUTES OF PREVIOUS MEETING

- IQAC coordinator read agenda of meeting followed by members approved the minutes of previous meeting.

2 TO REVIEW THE PREPARATION ABOUT NEP IMPLEMENTATION IN OUR COLLEGE

- Reshmi ma'am explained the contribution of faculty members for successful implementation of NEP 2020.

3 TO DISCUSS ABOUT NOMENCLATURE COURSE

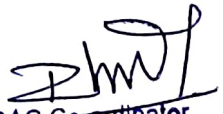
- Hon. Director Prasad sir explained about the application formality of nomenclature for BSc [IT] and B.Com(management studies) and he briefed about the steps taken by the university.

4 QUALITY INITIATIVE OF IQAC

- Shobha ma'am asked student's suggestions for coming Academic year.
- Gitika suggested for small projects and more ICT lectures for better skill-oriented education.
- Isha Mhatre suggested for arranging more personality development and stage-oriented activities as she observed some students are lacking self-confidence.
- Anita ma'am suggested to start from starting of the year and follow through the year and she told to take help from Alumni students.
- Milind sir asked about student's practical Knowledge about current technology for industrial needs.
- Milind sir offered training on cloud computing and certification.
- Anjali suggested to encourage students to participate for hackathon.
- Priyanka ma'am suggested to arrange more FDP and student's seminar on the topic of Research methodology which will help students for their final project and PHD preparation for teachers

5 ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR

- Mrs. Riddhi Mhatre (Parent Representative) suggested to add more career guidance programs after BMS and she requested to include more healthy menu in our canteen.
- Rita ma'am suggested to include Yoga in our normal timetable, she explained the importance and asked about the possibility of purchasing kabaddi mat for our girls.
- Anjali Pal (student representative) requested for more session on PCOD, PCOS which is very common in this age group.
- Isha Mhatre (student representative) enquired about Wi-Fi facility in all floors with good speed and sir told he already applied for better connection.


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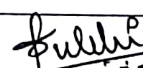
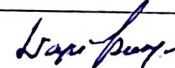
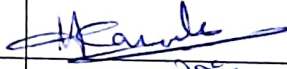
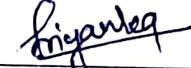
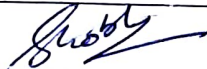
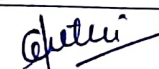
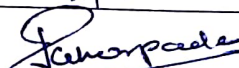
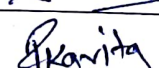
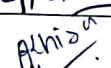
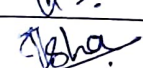


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IQAC Meeting held on 27.04.2024

Sr. No	Name	Designation	Sign
1	Mr. S. P. Vulchi	Chairperson	 27/04/2024
2	Ms. Rita Vazirani	Gen. Secretary	 27/4/2024
3	Mr. Narendra Kalra	Stakeholders	
4	Dr. Anita Kanwar (Principal, VESASC)	Nominee from Local Society	 27/04/24
5	Ms. Divya Singh	Alumini	
6	Ms. Lajwanti Punjabi	Management Representative	 27/4/2024
7	Mr. Milind Karande	Industrialists	
8	Mrs. Ridhi Dharmendra Mhatre	Parent Representative	
9	Mrs. Reshmi M. Jolly	IQAC Coordinator	
10	Mrs. Priyanka V. Mahadik	BCA Faculty	
11	Ms. Niketa S. Pillai	BCA Faculty	
12	Mrs. Shobha K. Kokane	BMS Faculty	
13	Ms. Keerthi Naidu	BMS Faculty	
14	Mrs. Pratibha V. Ghorpade	Jr. Clerk	
15	Mrs. Kavita S. Pandey	Librarian	
16	Ms. Gitika Khira	Student Representative	
17	Ms. Isha Mhatre	Student Representative	
18	Ms. Anjali Pal	Student Representative	
19	Ms. Deepika Devnath	Student Representative	



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Ref. : Letter/BCA-BMS/2023-24/99

Date : 25 APR 2024

NOTICE

All the members are hereby informed to attend the **Internal Quality Assurance Cell Meeting** of Amar Shaheed Hemu Kalani Yadgar Mandal scheduled on Saturday, 27th April 2024 at 10:30 am to be held on 2nd floor, Hon. Director room of A.S. Hemu Kalani Yadgar Mandal's premises.

A G E N D A

1. To approve the minutes of the last Internal Quality Assurance Cell Meeting held on 30th January 2024
2. To review the preparation about NEP implementation in our college
3. To Discuss admission process for nomenclature course (BCA to Bsc.IT & BMS to B.com (Management Studies)) and BAF
4. Quality initiatives of IQAC
5. Any other matter with the permission of the Chair.

IQAC Co-ordinator

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Minutes of IQAC Meeting on 30.01.2024

Following Members are attended the meeting.

1. Mr. S. P Vulchi (Chairperson)
2. Ms. Lajwanti Punjabi (Management Member)
3. Mrs. Reshmi M Jolly (IQAC Coordinator)
4. Mrs. Riddhi Dharmendra Mhatre (Parent Representative)
5. Mrs. Priyanka Mahadik (BCA Faculty)
6. Mrs. Niketa Pillai (BCA Faculty)
7. Mrs. Shobha K Kokane (BMS Faculty)
8. Mrs. Pratibha V Ghorpade (Jr. Clerk)
9. Mrs. Kavita S. Pandey (Librarian)
10. Ms. Geetika Khira (Student Representative)
11. Ms. Isha Mhatre (Student Representative)
12. Ms. Anjali Pal (Student Representative)
13. Ms. Deepika Devnath (Student Representative)
14. Mrs. Kavita Karapurkar (IQAC coordinator – BMN College)

1. MINUTES OF THE MEETING

- IQAC Coordinator Mrs. Reshmi Jolly read the minutes of the last meeting held on 28.08.23 and explained the action taken.
- Mrs. Reshmi Jolly addressed Mrs. Kavita (IQAC - Coordinator) BMN College.

2. TO REVIEW THE PREPARATION ABOUT INTER-COLLEGIATE FEST, SPORT DAY, AND ANNUAL DAY

- IQAC Coordinator explained the details of the inter collegiate meet which will be held on 1st to 3rd Feb 2024.


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- Mrs. Shobha Kokane, a faculty member in BMS, discussed the necessity of holding an outdoor sports day, which we haven't done yet.
- Hon. Director explained the procedure of getting permission from VES management. He stated that the procedure has commenced and will take several days to conclude. Students were asked for suggestions regarding Sports Day by the Hon. Director, and several suggestions were provided.
- When incharge of the cultural committee Mrs. Priyanka Mahadik asked for thoughts for the annual day, which would be celebrated on March 23rd, director sir advised students to come up with creative ideas.
- Isha Mhatre suggested organizing the annual day celebration outside campus. The director sir gave a briefing regarding the previous annual celebration.

3. TO DISCUSS ON ALUMNI MEET AND ARRANGING EXPERT TALK FROM ALUMNI

- The IQAC Coordinator asked about alumni involvement to Mrs. Kavita Karapurkar at her college, BMM College, Matunga. She explained the procedure and spoke with the HON Director about the challenges associated with the development of an alumni organization.
- HOM Director suggested to organize Alumni meet for our institution.

4. TO REVIEW FEEDBACK SYSTEM

- Mrs. Priyanka Mahadik, a member of the feedback committee, asked Mrs. Kavita Karapurkar, an external expert, about her concerns regarding the feedback mechanism, and she recommended going paperless. Additionally, she recommended using an online

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form for teacher and curriculum feedback, the Student Satisfactory Survey (SSS) Questionnaire, and feedback on the guest lecture's content and knowledge.

5. QUALITY INITIATIVES OF IQAC

- Ms. Nikita Pillai suggested implementing innovative methods of teaching, ICT resources, and paper publication by students and teachers.
- Ms. Isha Mhatre explained about CCTV in passage ground.
- Ms. Dipika explained about the blood camp organized on the college campus.
- IQAC Coordinator Mrs. Reshmi Jolly and Ms. Suriya explained about certificate courses which they have enrolled.

6. ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR

- Mrs. Kavita Karapurkar proposed that there should be a student association for coding, magazine, newsletter, women cell once in a year, and English association 4 times in a year. She advised publishing some issues on Women's Day.
- Mrs. Kavita Karapurkar recommended doing a comparison study about improvements in students' past and present involvement in sports, cultural events, and the number of certificate course enrolments to identify best practices for criteria 7.
- Mrs. Kavita Karapurkar suggested conducting gender audit twice a year and green audit once in 5 years. She further explained the process of green audit and how to get certified.
- Mrs. Reshmi Jolly, the IQAC Coordinator, gave a briefing regarding collaboration with an NGO for extension initiatives.
- Discussion done about AICTE process and approval.

The meeting ended with a vote of thanks.

IQAC Co-ordinator

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AMAR SHAHEED HEMU KALANI YADGAR M

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16	Ms. Gitika Khira	Student Representative	
17	Ms. Isha Mhatre	Student Representative	
18	Ms. Anjali Pal	Student Representative	
19	Ms. Deepika Devnath	Student Representative	
20	Mrs. Kavita Karapurkar	IQAC Coordinator - BMN College	



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Date : 23 JAN 2024

NOTICE

All the members are hereby informed to attend the **Internal Quality Assurance Cell Meeting** of Amar Shaheed Hemu Kalani Yadgar Mandal scheduled on Tuesday, 30th January 2024 at 09:00 am to be held on 2nd floor, Hon. Director room of A.S. Hemu Kalani Yadgar Mandal's premises.

AGENDA

1. To read and approve the minutes of the last Internal Quality Assurance Cell Meeting held on 20th August 2023
2. To review the preparation about Inter-collegiate fest, Sports day and annual day
3. To Discuss on alumni meet and arranging expert talk from alumni
4. To review feedback system
5. Quality initiatives of IQAC
6. Any other matter with the permission of the Chair.

IOAC Co-ordinator

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Following Members are attended the meeting

1. Mr. S. P. Vulchi (Hon. Director)
2. Ms. Rita Vazirani (Gen. Secretary)
3. Ms. Lajwanti Punjabi
4. Dr. Anita Kanwar (Principal of VES College, Chembur)
5. Mrs. Reshmi M. Jolly (IQAC Coordinator)
6. Ms. Divya Singh (Alumini)
7. Mrs. Ridhi Dharmendra Mhatre (Parent Representative)
8. Mrs. Savita T. Loke (BMS Coordinator)
9. Mrs. Priyanka V. Mahadik (BCA Faculty)
10. Ms. Niketa S. Pillai (BCA Faculty)
11. Mrs. Shobha K. Kokane (BMS Faculty)
12. Ms. Keerthi Naidu (BMS Faculty)
13. Mrs. Pratibha V. Ghorpade (Jr. clerk)
14. Mrs. Kavita S. Pandey (Librarian)
15. Gitika Khira (SYBCA)
16. Isha Mhatre (TYBMS)
17. Anjali Pal (S.Y.BCA)
18. Deepika Devnath (S.Y.BMS)

MINUTES OF THE MEETING

- 1) IQAC coordinator Mrs. Reshmi Mary Jolly read the minutes of last meeting held on 15th April 23 and read the action taken report of academic year 2022-23. All the members approved the minutes.

IQAC Co-ordinator

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2) INTRODUCTION OF NEW IQAC MEMBERS

As per the agenda all the members introduced themselves and chair person thanked all the members for being part of our committee.

3) Perspective plan and Quality initiatives of IQAC for academic year 2023-2024

- DR. Anita Ma'am suggested to submit AQAR for the last year and she explained the importance of each year timely submission.
- New course BAF and new division for BCA suggested by Hon. Director and all the members approved the suggestion. Certificate courses of personality development and creative writing FY (BCA, BMS), SY (BCA, BMS) are approved by IQAC which is certified under university of SNDT CHETANA.
- Savita Loke suggested about -MOU with SNDT Ghatkopar (BMS, BCA) for students and faculty exchange programme and Priyanka Mahadik explained about the benefits of online certificate course which is planned for SYBCA with BEYOND exams organization Delhi.
- Prof. S.P. Vuchi informed the committee about the two faculties Mrs. Reshmi Mary Jolly and Mrs. Priyanka Mahadik who cleared PET exams for PHD. Dr. Anita Ma'am encouraged all the teachers to do the paper presentation and publication and she suggested to encourage advance learners' students for presenting papers.
- Nikita Ma'am explained about Statutory and Non-Statutory committees to members and she suggested to add feedback committee as per NAAC guidelines.
- IQAC coordinator have taken opinion about arranging NEP syllabus execution seminars for all colleges under SNDT which will be starting from next academic year for all the colleges under the university and she explained importance of arranging workshop of basics of computer and work ethics for class IV workers.
- Hon director updated about infrastructure (CCTV in passages, lab facilities and canteen facilities)


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- Anjali Pal explained national sports day which was celebrated in our campus and Shobha ma'am asked about outdoor sports and discussed about availability of VES ground.
 - Dipika Devnath explained about remedial classes which is going on for ATKT students and all the committee members appreciated the faculty members for taking extra lecturers.
 - Divya Singh alumina suggested for inviting Alumni students to share the requirements and experiences in work places.
 - IQAC coordinator asked guidelines for academic audit to Anita Ma'am and she suggested to follow the procedure of university academic audit and to maintain the documents which is needed for audit.
- 4) ANY OTHER MATTER PERMISSION TO CHAIR
- Hon Director gave a brief about AQAR to all the new members and requested suggestions from Mrs. Ridhi Dharmendra Mhatre (parent representative) being a experienced teacher and she told she will give more inputs in the next meeting as its first meeting.
 - Rita Ma'am addressed each committee members and she specially thanked Dr. Anita Ma'am for guiding the faculty members for first cycle of NAAC.

Meeting ended with VOTE OF THANKS


Hon. Director
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